DEPARTMENT OF ENTERPRISE SERVICES

GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL

CITY AND COUNTY OF HONOLULU

777 WARD AVENUE · HONOLULU, HAWAII 96814-2166 PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL MAYOR



January 3, 2018

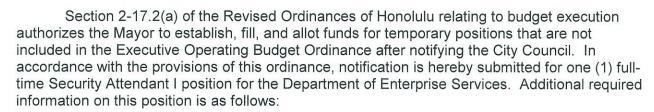
GUY H. KAULUKUKUI DIRECTOR

TRACY S. KUBOTA DEPUTY DIRECTOR

The Honorable Ron Menor Chair and Presiding Officer and Councilmembers Honolulu City Council 530 South King Street, Room 202 Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

Subject: Unbudgeted Temporary Position Notification





One (1) full-time Security Attendant I as allowed under §6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position

January 1 to June 30, 2018

3. Cost of Temporary Position

 $2,160 \times 6 = 12,960$

4. Source of Budgetary Savings That Will Accrue to Fund the Temporary Position

Funding will be used from salary savings from various vacant funded positions.



The Honorable Ron Menor Chair and Presiding Officer and Councilmembers January 3, 2018 Page 2

5. <u>Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Position</u>

Security Attendants are assigned various duties in maintaining the security and protection of the buildings and property at the Blaisdell Center, Waikiki Shell, and Thomas Square. This personal services contract is needed to ensure that the safety of the property and its patrons are not compromised.

If you have any questions, please contact me at 768-5415.

Sincerely,

Guy H. Kaulukukui

Director

cc: Department of Fiscal Services - Budgetary Administration Office of the Mayor

APPROVED:

Roy K Amemiya, Jr.

Managing Director